



Woodville Districts' Vision Inc

Discretionary Grants Scheme

Application Form

Post your Application to:-

The Secretary
Woodville Districts' Vision Inc
P O Box 49
WOODVILLE

WOODVILLE DISTRICTS' VISION INC

Discretionary Grants Scheme

Guidelines for Applicants:

1. Assistance will only be available for locally recognised organisations whose principal functions and/or activities are of a community or charitable nature.
2. Financial assistance will only be available for a specific project or projects or for the maintenance of a facility which is of benefit to the community.
3. Only one grant per organisation will be available in any financial year.
4. Funding will NOT be available to top up funds, subsidize subscriptions, pay rent or reduce debt load.
5. No assistance is to exceed half of project or maintenance costs (GST Incl).
6. Applications must be made on the form available.
7. All applications must be accompanied by a Balance Sheet or Statement of Income and Expenditure for the current financial year.
8. Competitive quotes and/or other evidence must be included in this application.
9. Applications will be considered on merit and benefit to the community.
10. Applications from schools and sporting groups will not be considered for funding through this scheme.
11. Applications must be made on the grant application form and must be received by the Secretary at least 7 days prior to a general meeting.
12. A report must be submitted or a presentation given on completion of the project to a public meeting of Woodville Districts' Vision Inc. The recipient organization must also provide proof of how the funds were applied.
13. If your organisation is successful, the grant will not be drawn down until the project is ready to commence.
14. Grants from the Discretionary Fund which have not been expended for the purpose they were applied for must be returned to Woodville Districts' Vision Inc or the recipient organization will be excluded from further funding.

WOODVILLE DISTRICTS' VISION INC
Discretionary Grants Scheme

Application Form:

Office Use
No. _____

1. Name of applying organisation:

2. Contact Person:

_____ Phone No: _____

3. Postal Address:

4. Number of members in your organisation: _____

5. Objectives of your organisation:

6. Is your organisation a legally constituted society or trust? Yes No

7. Are you registered for G.S.T? State number: - -

8. Describe the project for which you are seeking financial assistance:

9. Please detail complete cost of the project: \$

Total Cost \$ _____

10. How much are you applying to this fund for? \$ _____

11. Please show where the remainder will come from: \$

Total Cost \$ _____

12. Have you received any funding in the past three years from any other source or organisation? Please give details: \$

13. Outline how your project will benefit the community:

14. Please add any further information you consider may assist your application:

15. Please enclose your latest Balance Sheet or Statement of Income and Expenditure.

16. I hereby declare the above information is correct and that we have understood the guidelines and what is required of us should our grant be approved We understand that Woodville Districts' Vision Inc reserve the right to audit this project for accountability purposes.

Signed: _____ Designation : _____

Date: _____

Please send the completed form to: The Secretary
Woodville Districts' Vision Inc
P O Box 49
WOODVILLE

CHECKLIST

Please ensure that you have included the following:

- Balance Sheet or Statement of Income and Expenditure for the current Financial year
- Competitive quotes and/or evidence for project costs
- G.S.T number
- Additional information that may assist your application